



# Higham Lane School

Work Hard | Be Kind | Take Responsibility

## Subject Leader for Music

Salary scale: MPR/UPR + TLR2C £7,897

Role type: Permanent

Start date: September 2025



# Welcome from the Headteacher



Dear Applicant,

Thank you for taking the time to consider Higham Lane School as your next school. Higham Lane is a heavily over-subscribed, 11-18, comprehensive academy with just under 1500 students, set on an attractive site on the Warwickshire-Leicestershire border, easily accessible due to excellent road, train and bus connections.

We are very proud to have been rated as Outstanding by Ofsted in our last Ofsted inspection in May 2019, one of only a small number of schools in England to have achieved the highest rating that year. Achievement in all its forms: artistic, academic, social, cultural and sporting is equally valued in our diverse, knowledge-rich curriculum. We are strongly committed to ensuring that all of the young people in our care make progress and we take great pride in securing both impressive progress and high attainment for our students, whatever their starting points. Higham Lane is one of the highest-achieving non-selective comprehensive schools in Warwickshire with an Achievement 8 score of 53.98 in 2024, which is well-above national average. Our Progress 8 figure of +0.6 demonstrates that our teaching and learning and student behaviour and engagement are excellent, and students excel at Higham Lane School. In July 2021, we were granted World Class Schools status, one of a very small number of schools to achieve this.

We are also delighted to have achieved equally as impressive A level results in our Sixth Form with 28.3% A\*-A and 58.5% A\*-B, an average grade of B- and a Value-Added score of +0.26, making Higham Lane one of the top performing Sixth Forms in Warwickshire. We are excited by the opportunities which our recent merger with the Central England Academy Trust will bring us and are also delighted that the Department for Education has given the Trust permission to open a new secondary Free School, Higham Lane North Academy, in 2025 and this is already providing exciting opportunities for staff development, recruitment and retention.

Our school has a strong ethos based on mutual respect between students and staff and very clear expectations regarding students' effort and behaviour. We enjoy an excellent reputation with parents/carers and are always over-subscribed. You will find a happy, caring and purposeful environment at Higham Lane. Students get on exceptionally well, both with each other and with our staff, who take pride in working here. Our students are encouraged to do their very best in every aspect of their lives and to reach the highest standards, irrespective of their ability. We encourage them to "Be the best you can be", by working hard, being kind and taking responsibility.

At Higham Lane, our staff are our most precious resource. We are committed to offering you:

- excellent continuous professional development
- reduced workload
- behaviour for learning that empowers teachers to teach and students to learn
- a range of imaginative approaches to ensure staff wellbeing
- Opportunities to work across the MAT in a successful and growing trust

The closing date for applications is: **9:00am, Monday 28<sup>th</sup> April**. (If you encounter a problem in meeting this deadline, please contact the School). If you are interested in applying for this post, please click on this link <https://centralenglandacademytrust.face-ed.co.uk/vacancies> and select the Subject Leader for Music position. Alternatively, please visit our school website ([www.highamlaneschool.co.uk](http://www.highamlaneschool.co.uk)) and click on 'Job Vacancies'. If you would like to have an informal discussion about this post, or to arrange a visit to the school, please contact **Ian Naisbitt**, Assistant Headteacher on 024 7638 8123.

We really look forward to reading your application!

Yours faithfully,



Michael Gannon  
Headteacher



“

**Be the best you can be!**

”



# Welcome from the CEO of Central England Academy Trust



Thank you for your interest in joining Central England Academy Trust. Our growing Trust currently consists of a diverse family of four schools in the Nuneaton area: a primary special school, a secondary special school and two mainstream secondary schools. We have a fifth school – a primary special school in Birmingham - joining us in September 2025.

Our growing Trust currently consists of a diverse family of four schools in the Nuneaton area: a primary special school, a secondary special school and two mainstream secondary schools. We have a fifth school – a primary special school in Birmingham - joining us in September 2025.

Our Trust's core values summarise what is important to us and what we actively promote:



working together and with others to achieve the very best for the staff, pupils and families that we serve.



recognising the individuality and uniqueness of our staff and pupils, and that we do not all start from the same place. We strive to provide all of our staff and pupils with what they need in order to have equal access to opportunities, to thrive and to succeed.



to be ambitious for all of our staff and pupils and have the highest expectations of them, supporting them to achieve to the very best of their potential.



ensuring that everyone in our MAT feels safe and supported in all that they do.

I hope this application pack provides you with the information needed to consider applying for this position, and I wish you every success with your application.

Best wishes

Andrew Dickinson  
Chief Executive Officer

## Employee Benefits of working at Central England Academy Trust

We strive to be an employer of choice, and are committed to ensuring our employees feel valued, appreciated and at the heart of what we do.



We have a number of core benefits which include:

### Professional Development

- We support all our schools and services to offer professional development that is rooted in the evidence of what improves teaching and learning
- We listen to what your career aspirations are and how we can support you within your role
- We provide Trust-wide CPD in key areas, including SEND, behaviour and teaching and learning
- We support staff in accessing a wide range of qualifications, including Diplomas, Masters and National Professional Qualifications (NPQs)

### Appraisal

- Our staff appraisal focuses on supporting our employees to be the very best they can be. There is no performance-related pay in our Trust, and we put staff at the heart of what we do so they can put children at the heart of what they do

### Apprenticeship Levy

- As a large employer we pay into the Apprenticeship Levy Fund and are therefore able to offer a wide range of apprenticeships to both new and existing staff.

### Pension Schemes

- A contributory pension scheme relevant to your role: Teachers' Pension Scheme for teaching staff, and the Local Government Pension Scheme for non-teaching staff.

### Employee Support Schemes

- Subsidised eye care for extended VDU users
- A Gym Membership Scheme
- A Cycle to Work Scheme
- An Employee Assistance Programme, providing practical and emotional support.
- An Employee Benefits Scheme, offering discounts on everyday essentials
- A Health Cash Plan benefit, providing reimbursements for various health-related expenses, including dental treatments, optical care, physiotherapy and more



# How to apply



Please apply by clicking <https://centralenglandacademytrust.face-ed.co.uk/vacancies>  
Alternatively please visit our school website ([www.highamlaneschool.co.uk](http://www.highamlaneschool.co.uk)) and click on 'Job Vacancies'. The deadline is **9:00am on Monday 28<sup>th</sup> April 2025**.

If you would like to have an informal discussion about this, or to arrange a visit to the school, please contact Ian Naisbitt, Assistant Headteacher, on 024 7638 8123.

Dates: selection activities and interviews for shortlisted candidates are likely to be on **Thursday 1<sup>st</sup> May 2025**. Please note that the school reserves the right to close the application process early if we identify suitable candidates. To avoid disappointment, please submit your application as soon as possible.

Higham Lane School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. All successful applicants will be subject to an enhanced DBS check and will also be taken through the School's vetting procedure.

# Why work for Higham Lane School?



## Excellent Continuous Professional Development (CPD)

- we are passionate about teaching and learning, always developing our practice and learning from each other!
- our CPD is second to none and highly-regarded by our staff, many of whom often lead sessions themselves. Staff have led presentations for Pixl and Osiris.
- all staff receive regular training in the most effective teaching and learning techniques.
- we provide bespoke career stage training such as NPQLT, NPQLTD, NPQSL, NPQML and NPQH to ensure professional development is continuous.
- we have expertise in teacher training and formed the Higham Lane School Partnership comprising 13 partner schools across both primary and secondary phases in collaboration with the University of Warwick, Birmingham City University and the University of Leicester.
- we are actively leading school-to-school support within our local area, sharing our strong practice and expertise and learning from other schools about their effective approaches.
- We are local delivery partners for the Early Career Teacher and Mentor Induction programmes.

## Reducing Workload

- we are committed to reducing teacher workload by always looking to streamline our ways of working, for example in our Feedback Policy, which makes greater use of whole-class feedback, rather than pointlessly marking excessively.
- we value our staff as experts in their subjects.
- staff work very effectively in their subject teams to produce schemes of learning and resources, so that teachers are not wasting time creating their own materials.
- students use Knowledge Organisers for revision during homework and peer-assess themselves in our Do Now knowledge tests, enhancing their subject knowledge and reducing teacher workload.

## Behaviour for learning that empowers teachers

- we empower teachers to teach and students to learn!
- students' behaviour is excellent.
- our SLT and Progress Leaders move around our site during every lesson to visit lessons, support teachers and uphold our ethos.
- where students do not behave according to our expectations, we address this promptly.
- parents/carers fully support our Behaviour Policy.



# Safeguarding

- all the staff whom we employ are expected to demonstrate a responsibility for and a commitment to the safeguarding of students. We will offer you regular, high-quality training to enable you to do this effectively.

# Staff Wellbeing

- staff wellbeing is very important to us. We care about each other.
- we ensure a work-life balance in the way we organise our meetings and INSET days and release our calendar before the start of the academic year.
- we ensure emails are used sparingly and only at agreed times.
- we support staff to look after themselves, for example through our health awareness events.
- we get on well together and celebrate our many achievements in a range of social events.

# Serving our community

- students play an active part in the running of our school and student voice is important to us.
- we have excellent relationships with parents/carers and value their feedback.
- we actively support our local community through fundraising and supporting local charities such as the Nuneaton Food Bank and Edward Street Food Kitchen.







## Staffing and Accommodation

- The Music Department has two members of staff, including a Subject Leader and an Assistant Subject Leader.
- We have a range of accommodation including two dedicated teaching rooms in the main school.
- Both our rooms have 15 work stations that feature a range of industry standard music software.
- We also four practice rooms that feature drum kits, guitars, amplifiers and electric pianos
- Each member of the Department is provided with a laptop.
- Teamwork is a real strength of the Music Department. Teachers work closely together on writing Schemes of Learning and sharing practical approaches to teaching each aspect of every course.

## Key Stage 3

- In Years 7 students will cover many modules developing their creative skills through performing, composing and listening. The modules are Elements of music which includes programme music, graphic scores, rap, musical notation, keyboard skills, an Ostinato, vocal composition and African drumming.
- In Years 8 students develop skills learnt in Year 7 to create and perform during the following modules: Pop and rap encouraging singing and ukulele accompaniment, rap in more depth using beatbox and body percussion, pop ballads, Blues and an introduction to the orchestra finishing with music in advertising.
- In Years 9 students develop skills learnt in Year 7 and 8 to create and perform during the following modules: 4-chord performance and composition, introduction to areas of study linked with GCSE such as: Calypso, Indian Classical and Rock 'n' Roll finishing with HLS Students Have Talent.

## Key Stage 4

- In Years 10 and 11, students can opt for GCSE Music. Students receive five hours of teaching per fortnight for each option subject studied.
- The Department follows the OCR GCSE 9—1 specification covering four areas of study — 'The Concerto through time' (Baroque, classical and Romantic eras), how music is used in 'Film and Gaming', 'Conventions of Pop' and 'Rhythms of the world'.
- Teachers generally teach the same group throughout KS4.



## Extra-Curricular

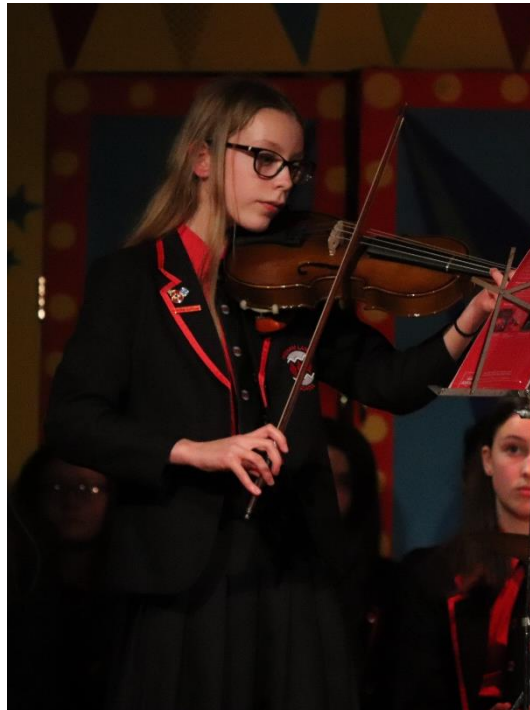
- The Department prides itself on its excellent range of extra-curricular provision for students including School Orchestra
- Jamming Club, Keyboard Club, School Choir, African Drumming, Ukulele Club, GCSE support in coursework and revision, Christmas Concert at School, Carol Service at St Nicolas Church, Summer Concert at School, School Productions, Talent Shows, Performances within the Community and Transition Days for Year 6.

### 2024 EXAMINATION RESULTS - GCSE MUSIC

85.7% of students achieved 9-4

71.4% of students achieved 9-5

14.3% of students achieved 9-7



# What are we looking for?

**Job Title:**

Permanent Subject Leader for Music (full-time)

**Date of Commencement:**

September 2025

Applications are invited from suitably-qualified and experienced teachers to lead the Music Department. The successful candidate will be required to teach Music in Key Stages 3, 4 and 5.

**General Duties and Responsibilities:**

The expectations and duties of a Standard Scale Teacher at Higham Lane School are set out in the national Teachers' Standards, which can be found at:

<https://www.gov.uk/government/publications/teachers-standards>

Pastoral responsibilities will include form tutor duties such as registration, monitoring progress and behaviour, checking uniform and student organisers and reporting and liaison with other staff as necessary.

Please note our clear expectations regarding **personal and professional conduct of staff and the safeguarding of students:**

- To have total regard for the need to safeguard students' well-being, in accordance with statutory provisions.
- To have proper and professional regard for the ethos, policies and practices of the School, and maintain high standards in their own attendance and punctuality.
- To have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities.



# Key Responsibilities



- **Coordinating and delegating responsibilities within the Department and ensuring these responsibilities are carried out effectively by all staff.**
- **Overseeing the Curriculum and Leading high quality Teaching and Learning**
  - Ensure an appropriate broad and balanced curriculum is in place across each key stage, which covers the National Curriculum and awarding body specifications for the subject as appropriate and the chosen examination specifications. Review this in a timely manner.
  - Coordinate effective display in all teaching areas.
  - Oversee the Department's contribution to the Year 9 Curriculum and Options Evening, Sixth Form Open Evening and main school Open Day and Evening.
  - Ensure appropriate extra-curricular provision is in place.
  - Communicate with students and parents/carers regarding curriculum content and options choices.
  - Coordinate the writing and review of short, medium and long-term Schemes of Learning and differentiated resources in the subject.
  - Advise, coach and lead staff in professional learning on effective teaching and learning, differentiation and use of ICT.
  - Monitoring the quality of Home Learning.
- **Leading high quality Marking, Feedback, Assessment and Reporting**
  - Support staff to follow the School's Marking and Feedback Policy.
  - Coordinate the accurate and timely assessment of the work of students and ensure relevant assessments are loaded onto the Department and Whole-School Data Systems by agreed deadlines, so that they can be reported to parents.
- **Tracking students' progress against their targets and arranging appropriate intervention.**
- **Leading and coordinating quality assurance and self-evaluation by planning**, taking part in and writing up findings of lesson visits, learning walks, work scrutiny, data analysis, stakeholder consultation, Department SEF completion and so on and use this analyses to identify effective practice and areas for improvement to be addressed in professional learning.
- **Leading the strategic direction and development of the subject** by creating, monitoring and reviewing the Department Development Plan (DDP).
- **Ensuring that the Department is appropriately staffed and complete the Department's timetable planning** and the allocation of groups of students.

# Key Responsibilities



- **Ensuring the effective induction** of new staff and the appropriate support for trainee teachers.
- **Communicating with parents/carers** effectively about the work of the Department, the progress of their child/children and responding to any concerns promptly.
- **Maintaining the highest standards of student behaviour** and effort. Overseeing the operation of the Behaviour for Learning system within the Department and supporting colleagues in using effective strategies and applying sanctions where appropriate.
- **Ensuring effective departmental communication**, including planning and leading meetings, circulating minutes and preparing departmental newsletters.
- **Overseeing the Department's efficient completion of examination entries** and coordinating internal exam arrangements.
- **Ensuring the Department's budget is managed effectively**, completing orders by agreed deadlines and ensuring resources are maintained effectively.
- **Carrying out the appraisal** of several teachers from the Department.
- Preparing for, attending and following up actions from **line management meetings** with your Senior Leadership Team (SLT) Link.
- Attending the **half-termly Subject Leaders and Assistant Subject Leaders meetings** with all other middle leaders and members of the Senior Leadership Team (SLT) across the School.
- **Liaising with other relevant staff** (for example Progress Leaders, the SENDCO, the Student Support Coordinator) to ensure that the needs of students are fully met.
- **Supporting school-to-school support** by liaising with partner primary schools and Subject Leaders in other local schools.
- **Ensuring effective Safeguarding** within the Department and its extra-curricular activities, including the health and safety and security of classrooms.
- **Setting work for the classes of absent colleagues.**

# Person Specification



## Qualifications and training



- Honours Degree standard in teaching subject or equivalent.
- Qualified Teacher Status

## Experience



- 2 years' experience of teaching Music at KS3 and GCSE level
- Leadership experience as Assistant Subject Leader or other leadership role
- Experience of teaching Music to KS5 level

## Skills and knowledge



- Of the National Curriculum for Music
- Of one or more GCSE and A-level specifications
- Of a range of effective, differentiated teaching and learning, assessment for learning and marking and feedback techniques
- Of how to make secure judgements relating to student progress and performance
- Of how to use ICT to enhance teaching and learning to aid Teaching and Learning and raise standards
- Of how to conduct effective self-evaluation and act upon findings.
- Of how to use comparative data to evaluate students' performance.
- Of how to judge the quality of Teaching and Learning and Marking and Feedback
- The ability to motivate, influence and challenge all students and colleagues to achieve their best performance.
- The ability to consistently deliver 'good' or 'outstanding' lessons.
- The ability to assess students' work and offer them feedback in line with the School's Marking and Feedback Policy.
- The ability to ensure excellent Behaviour for Learning of students.



## Personal qualities



- The ability to be well-organised, keep efficient records and meet deadlines.
- The ability to communicate effectively.
- The ability to work effectively as a leader of and member of a team.
- The ability to take responsibility for your own professional learning.
- Energy, enthusiasm, commitment and perseverance.
- A good health and attendance record.



## Safeguarding

Please note our clear expectations regarding personal and professional conduct of staff and the safeguarding of our students:

- To have total regard for the need to safeguard students' wellbeing, in accordance with statutory provisions.
- To have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards in their own attendance and punctuality.
- To have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities.

We are committed to safeguarding and promoting the welfare of the children and young people and expect all staff to share this commitment.

All successful applicants will be subject to an enhanced DBS check and will also be taken through the School's vetting procedure.

Higham Lane School is also strongly committed to protecting personal data. Our Privacy Notice, which can be found under the GDPR section on the School website, describes why and how we collect and use personal data and provides information about individuals' rights.





### How to find us



Higham Lane School  
Shanklin Drive, Nuneaton, CV10 0BJ

[contactus@highamlaneschool.co.uk](mailto:contactus@highamlaneschool.co.uk)  
[www.highamlaneschool.co.uk](http://www.highamlaneschool.co.uk)  
Telephone: 02476388123

